



Engadine West Public School

Bicycle/e-bike rider safety guidelines

Engadine West Public School encourages all students and their families to be safe active travellers. This guide outlines our expectations of students as bicycle/e-bike riders when travelling to and from school.

- These guidelines are written in consultation with NSW Department of Education policy:
<https://education.nsw.gov.au/teaching-and-learning/curriculum/learning-across-the-curriculum/road-safety-education/safety-around-schools/reminding-parents-and-carers/riding-advice-to-share-with-parents-and-carers>

Transport for NSW advises:

- riders must wear an [approved helmet](#) – it is the law
- **riders under 10 years of age should be actively supervised by an adult**
- riders aged between 10 and 12 should ride away from busy roads
- riders under 16 and adult riders accompanying and supervising them may ride on the footpath, unless there are signs specifically prohibiting cycling
- at intersections, riders must dismount, walk their bike and cross the road as a pedestrian
- bicycle riders must obey the bicycle road rules.
 - <https://roadsafety.transport.nsw.gov.au/stayingsafe/bicycle-riders/laws.html>

Parents and carers are responsible for:

- how their child travels to and from school
- maintaining their child's bicycle/e-bike. Bicycles/e-bikes must be safe and in working order, and by law must be fitted with a working brake and a bell
- ensuring their child correctly wears an approved helmet
- teaching their child the bicycle road rules
- completing and returning the Bicycle/e-bike rider - safety agreement

Students who ride bicycles/e-bikes to and from school are responsible for:

- completing the Bicycle/e-bike rider - safety agreement, issued by our school
- dismounting their bicycle/e-bike before entering school grounds
- using the school entry and exit points via pedestrian entrances
- walking bicycles/e-bikes on school grounds
- storing the bicycle/e-bike in the bicycle rack. Bicycles/e-bikes must be locked with a chain and padlock supplied by the owner.

Bicycles/e-bikes and helmets are brought and stored at school at the owner's risk.

E-bikes will NOT be charged on the school site and will be stored away from school structures.

Parents/carers will be notified if their child does not follow the school's safety guidelines and agreement. Students may be banned from bringing their bicycles/e-bikes onto school grounds if they breach these rules

Evaluation

These guidelines will be reviewed annually as part of the school's three-year review cycle.

Guide to **bicycle/e-bike** maintenance: eight-point safety-check

Feature	What are you checking for?	Maintained	Needs fixing
Bell or horn	<ul style="list-style-type: none"> rings or sounds clearly and loudly 		
Brakes	<ul style="list-style-type: none"> when brakes are applied, bike wheel does not rotate 		
Brake pads	<ul style="list-style-type: none"> pads are not worn down 		
Chain	<ul style="list-style-type: none"> be well oiled and not sag 		
White front reflector	<ul style="list-style-type: none"> is secure and clean 		
Red rear reflector	<ul style="list-style-type: none"> is secure and clean 		
Tyres	<ul style="list-style-type: none"> firm tyres tread not worn and no canvas showing no bulges or cuts 		
Yellow wheel and pedal reflectors	<ul style="list-style-type: none"> is secure and clean 		

Source: Adapted from [Safety Town](#)

What is the right size of bicycle/e-bike?

The right sized bicycle/e-bike:

- is comfortable for the rider
- allows for the arms to be slightly bent as the body leans slightly forward holding the handlebars
- has controls within reach
- allows the rider's feet to just touch the ground when the rider is sitting on the seat
- allows the rider to straddle the crossbar with both feet flat on the ground.
- has a level seat.

What is required by law?

A bicycle/e-bike must be fitted with:

- a working horn or bell
- at least one working brake
- and display a flashing or steady white light on the front, a flashing or steady red rear light, and a red rear reflector if ridden at night or during hazardous weather conditions.

E-bikes must meet [Transport for NSW's requirements](#)

Helmet safety

Always wear a helmet when you ride

Source: NSW Centre for Road Safety, Transport for NSW

- [Road rules for bicycle riders](#): including helmet safety

More information is available from:

Department of Education

- [Riding to and from school](#): advice and resources to support schools
- [Riding e-bikes and e-scooters to and from school](#): advice and resources to support schools
- [Lithium-ion batteries – usage, storage and management](#): the department's Health, Safety and Wellbeing advice about storage and charging of e-bikes on the school site.

Transport for NSW

- [Safety on wheels](#) (PDF 385KB) - the law and safety advice for bicycles, foot scooters, skateboards and rollerblades
- [Road rules for bicycle riders](#): including helmet safety
- [Safe bicycle riding](#): advice about riding safely on the road
- [E-bikes](#): frequently asked questions
- [E-bikes: Advice for families](#) (PDF1513 KB) fact sheet
- [E-scooter: Advice for families](#) (PDF 1491) fact sheet



Engadine West Public School

Bicycle/e-bike rider - safety agreement

Student agreement

I, _____ of class _____

- have read and discussed the school Bicycle/e-bike rider safety guidelines and agreement with my parents or carers
- understand the information provided
- will wear my helmet correctly when riding my bicycle/e-bike to and from school
- will keep my bicycle/e-bike well maintained
- will give way to all pedestrians on footpaths, crossings and cycle paths
- will walk my bicycle/e-bike across the road at safe places and pedestrian/traffic crossings
- will walk my bicycle/e-bike on school grounds
- will secure my bicycle/e-bike with a lock and chain in the bicycle rack
- understand that the principal may stop me from bringing my bicycle/e-bike to school if I do not follow the rules
- bring my bicycle/e-bike and helmet to and from school at my own risk.

Student signature: _____

Parent/carer signature: _____

Date: _____

Parent/carer agreement

I approve my child (name) _____ of class _____ riding his/her bicycle/e-bike to and from school.

- I have read and discussed the school's Bicycle/e-bike rider safety guidelines and agreement with my child.
- My child will correctly wear an approved helmet when riding a bicycle/e-bike to and from school.
- I have reviewed the guide to bicycle maintenance and understand that it is my responsibility to keep the bicycle/e-bike well maintained and roadworthy.
- I have reviewed the Guide to correctly fitting a helmet and understand that it is my responsibility that my child wears their helmet correctly.
- I understand the principal may ban my child from bringing their bicycle/e-bike onto school grounds if the school's rules are not followed.
- I understand that bicycles/e-bikes and helmets are brought to school at the owner's risk.

Parent/carer name: _____

Parent/carer signature: _____

Date: _____

Please complete and return to school